Minutes of Meeting – Symposium 2016

September 9, 2016.

Attendees: Ellen

Alice  
 Mike

Sally

Ross

Paul

Wumi

Carol

Guest: Sa’ad

Jeremy

Apologies: Reya

Jeremy/Sa’ad

Showed the website – look and feel no content as yet.

Showed App – iPhone etc.

Discussed option to create tiny URL.

Jeremy will create a Google doc as he will be out on vacation and share this with Sa’ad and Sally to make changes. Forms are totally customizable. Jeremy asked every one to please note “Do Not Click the **Travel** button”, for now – it will be fine soon.

Registration is not up and running but have created:-

* Pre-registered form
* Abstract/Proposal Form
* Proposal format

Sally asked for content – needed for next week.

Sa’ad asked that the committee should approve this.

Ellen asked about photos on the banner to reflect the symposium theme. Ross mentioned WCMCQ Building – Sa’ad agreed to take photos of the building.

Sally asked about permission for our logo – Jeremy said it was OK as Public Affairs has already approved. Sally asked Sa’ad and Jeremy to take care of this.

Sally asked for volunteers to write the content – it was agreed Sally, Sa’ad, Ross and Linda. Jeremy offered a tip – half as many words as you think, as you always have to reduce content.

**ACTION**: Sally will organize a meeting for early next week to compose initial content

All notification will be sent to Sally and Paul e.g. Call for Papers, Submissions, etc.

Paul asked about “Spam” as we would be using a 3rd party paid subscription – Jeremy said that it was safe.

For the “Interested in Registration” – program will build a spreadsheet – copy in BCC email. Xenigrad should be working or an alternative.

Sally thanked both Sa’ad and Jeremy for attending and their work on the website. Jeremy informed the committee that he would send the URL to have a look.

Discussed who would takes minutes – alphabetically:-

Alice - Sep. 2, 2015

Carol - Sep. 9, 2015

Mike - Sep. 17, 2015

Paul

Reya

Ross

Paul

Sally

Wumi

Alice informed the committee that Barbara Tillett has accepted and will be the Key Note speaker. BT apologized for the grainy photograph she sent and will send a new one. BT wants to know what topic for her 2nd talk. Her first talk will be general “General Technologies and Emerging”. BT is willing to do a workshop – VIAF, BibFrame and Link Data, FRBR. Need a synopsis by year-end.

Forms for consent – college confirmed “not giving talk for public use” is acceptable. Sally said accreditation would take 5 weeks.

We should ask Marshall Breeding if he would be willing to do a streaming video or a YouTube video for US1,000/-.   
**ACTION:** Mike

Discussed about opening symposium to people outside Qatar – many issues including visas must go through hotel as QF will not sponsor. Ellen spoke to Sharon Hollingsworth but they only had local attendees. Al-Maha services will be used for our Keynote speaker.

**ACTION:** Ellen will check about money matters with Admin.

Discussion took place “Conference or Symposium” – it was agreed that it should be called “The 2nd Annual Library Symposium : Emerging Technologies in Libraries”.

Venue – QF Student Centre – Deema (QCHP) informed Sally that they had huge problems, as the Centre is prone to cancelling events even pre-booked as they did with theirs last year. Students come first.

QNCCC was mentioned but as our budget is US$31,000 – Keynote US$10,00; includes flights, hotels, expenses and honorarium.

Ellen said Xenograde would not be ready for registration.   
  
**ACTION:** Mike said he would look into in-house CPD registration.

Pamela Erskine-Loftus (NUQ) - agreed to give a talk – digitization projects on Museums.

Hanif Khalak (WCMCQ) - agreed to give a talk – TBC.

Nicole (UCLQ) - agreed to give a talk – TBC

David Hughes – agreed to give a talk – TBC

Yasser M. Al-Hamidi (CMUQ) will do a workshop and a give a talk on 3D Printing.

Accreditation is difficult with New York as they only give 4 or 5 points per academic year and Grand Rounds are included.

**ACTION:** Ellen will talk to Dr. Arraysi. Ellen will also look into Supreme Council of Health reciprocal agreement with RCS Canada as they follow same standards. AACME is difficult from NY but hopefully QCHP will agree to this.   
  
Sally will recruit Reya to put package together.

Noreen Chalmers – ISL School Library wrote to Ellen to ask if WCMCQ would be willing to share the expense for a speaker Diana MacKenzie – this was discussed.

**ACTION:** Sally will write to Noreen and let her know our symposium topics and ask if her speaker could be worked into any of them.

**ACTION:** Mike will talk to the vendors about sponsoring a lunch.

**Next Meeting – Thursday, September 16, 2015.**

**Minute Taker - Mike**